

WELCOME TO CLYDE ROAD

EMERGENCY PROCEDURES GUIDE AND VISITOR INFORMATION

You are very welcome to Engineers Ireland. To ensure that your visit is safe and informed please take a moment to review this information.



**SAFETY
FIRST**

CAR PARKING

Street parking is available in front of the building at €2.90 per hour from 10am to 6pm. Alternatively, parking is available in the RDS car park (Merrion Road entrance) from 7.30am to 6.30pm Monday to Friday, at approximately €6 per day.

COMPLIMENTARY WIFI



Complimentary wifi is available on the WIS network. Please check signage for the password.

WASHROOM FACILITIES



Located in the corridor beside the Theatre and underneath the stairs beside Café Clyde. Disabled facilities and baby-changing facilities are located on the right across from the Conference Room.

CATERING



Café Clyde, serving tea, coffee, lunch and refreshments is located next to the Atrium.

SMOKING



This building is a non-smoking area, including e-cigarettes. There is a designated smoking area in the courtyard.

HEALTH AND SAFETY INFORMATION

Engineers Ireland is committed to achieving a high standard of health and safety in all areas of its operations to protect the health, safety and welfare of employees and visitors. CCTV systems are installed (both internally and externally).

First aider assistance

The nearest first aid kit is located in Café Clyde. In case of an emergency ring reception or dial 999 or 112 using your mobile phone. If you are near one of the internal phones (located outside the conference room or reception) please ring a

first aider from the list on the wall beside the phone. Useful contact numbers:

Reception: ext. 200 or 01 665 1300

Facilities: ext. 209/213

Café Clyde: ext. 204 or 01 665 1304

Accident, incident and near miss reporting

Please report all accidents, incidents or near misses to Reception or a member of the Facilities team. After 5pm, please call Café Clyde. They will ensure that the relevant reporting procedure is followed.

IN THE EVENT OF A FIRE

On detecting or suspecting a fire, alert the building by breaking one of the red fire break glass points sited by each fire exit.

- ▶ This will set off the fire alarm.
- ▶ Immediately exit the building by the nearest emergency exit to your location. Fire exits are clearly marked by the green signage.
- ▶ Proceed without delay to the assembly point outside the front gate on Clyde Road.
- ▶ Do not run.
- ▶ Do not use the lift during an evacuation.
- ▶ Do not stop to collect personal belongings.
- ▶ Fire extinguishers are located throughout the building. You should not attempt to use them unless you have received training in their use and you feel competent to deal with the

situation without putting yourself or others at risk.

- ▶ Once at the assembly point please make yourself known to a fire marshal, remain at the assembly point and await instruction.
- ▶ Do not re-enter the building until the all clear has been given by the Chief Fire Marshal.



PRIMARY FIRE ESCAPE ROUTE



SECONDARY FIRE ESCAPE ROUTE



Fire extinguisher fire point



Defibrillator located in Café Clyde

Engineers Ireland, 22 Clyde Road, Ballsbridge, Dublin 4

General enquiries: +353 (0)1 665 1300 info@EngineersIreland.ie

Office hours: Monday to Friday, 9am to 5pm