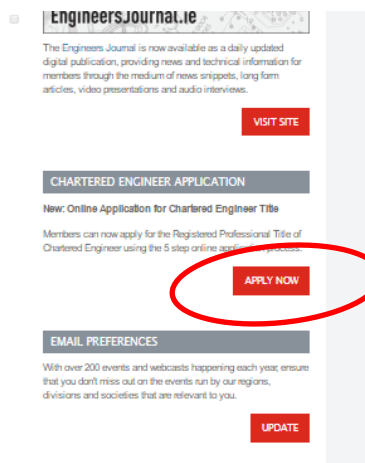


# Applying for Phase 2 – Chartered Engineer

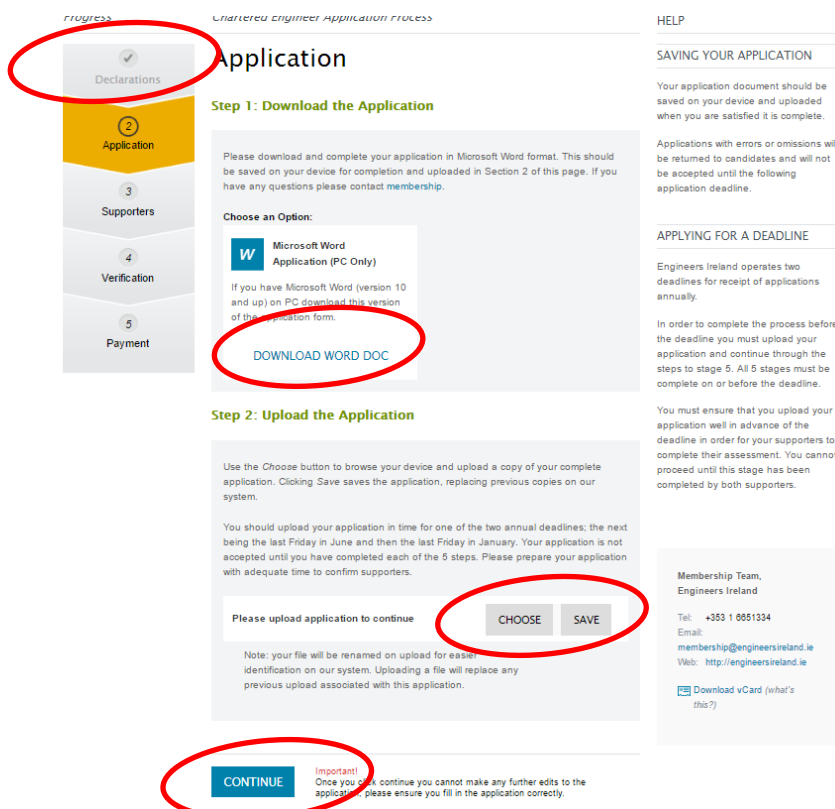
## Online Process

- Log in online to your membership profile.
- Complete all steps below to ensure your application has been received. We will not receive your application until all 5 steps have been completed.



**Step 1:** Read the **declaration** and tick the box.

**Step 2:** **Download** the application form and **save it on your computer**. Work on it at your own pace. When you have everything ready (as per the regulations), **upload** your application (first click on “**choose**”, upload the file from your computer, then click on “**save**”). Click “**continue**”.



**Step 3:** This will bring you to “supporters”. Enter the details of your supporters (as shown below). Your supporters will receive a link by email and will be able to review your application online, from their own computer. Please ensure they check their emails. For more guidance for you and your supporters please see “Guidelines for your two supporters” document.

**Step 4:** You now need to wait for your supporters to submit verification. **“AWAITING VERIFICATION”**. You won’t be able to proceed any further until both verifications are received **“SUPPORT APPROVED”**.

Once approved, the status will change. You will receive an email advising you of the approval with a link to click on to return to your application. You will then be allowed to proceed to step 5, which is the payment.

**Supporters**

**Supporters of the application**

You are required to have your application validated by two supporters who are Chartered Engineers with Engineers Ireland or with another recognised professional body. They should be familiar with all or part of your career as a professional engineer and your engineering experience and ability as described in full in the regulations.

You must contact your supporters to ensure that they have given permission that they are willing to accept an email from Engineers Ireland with your application for review.

I confirm that my supporters have given permission that they are willing to accept an email from Engineers Ireland with my application.

**First Supporter** \* required fields

First name\*  
Surname\*  
Supporter's Email Address\*

**Second Supporter** \* required fields

First name\*  
Surname\*  
Supporter's Email Address\*

**Important**

Once you click send, an email will be sent to both supporters confirming your application. Please ensure all their contact information is correct.

You will be notified when your supporters have verified your application, the notification will be sent to your member email address.

Your email:

(Opens in a new window)

**HELP**

**IMPORTANT NOTE**

Please ensure your supporters' email addresses are correct before continuing to the next section.

It is the applicant's responsibility to ensure the supporter is available, permission has been obtained to email them and details are correct.

Your application in full will be issued to both supporters via email.

**Membership Team, Engineers Ireland**

Tel: +353 1 6651334  
Email: [membership@engineersireland.ie](mailto:membership@engineersireland.ie)  
Web: <http://engineersireland.ie>

[Download iCard \(pdf\)](#) (pdf)

Engineers Ireland, 22 Cycle Road, Ballinacorney, Dublin 4, Ireland | Tel: +353 (0)1 665 1300  
Or call (028) 95 622 062 from Northern Ireland

Contact Us | Privacy Policy | Post and Find Jobs | Customer Service Charter

**Step 5:** Pay the **fee** and **submit**. Only then is your application received and your application is complete. You will then receive an automatically generated email to state we have received your application and payment.