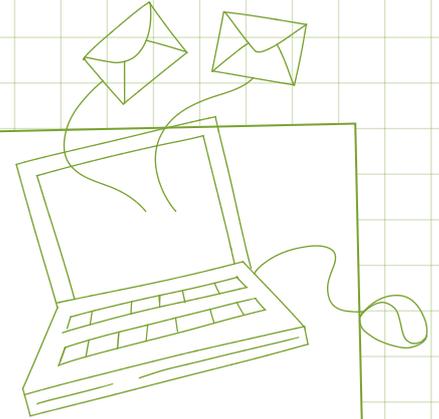


## Introductory email template



Subject: Request to visit during Engineers Week 2026

Dear [Teacher],

I am writing on behalf of [Your Organisation's Name], a [brief description of your organisation], to inquire about the possibility of visiting [School's Name] to engage with your students during Engineers Week 2026 run by The Engineers Ireland STEPS programme which takes place from 28th February to 6th March.

During our visit, we could offer:

A presentation: A talk on what it's like to be an engineer, the different types of engineering, and explore engineering career paths.

Interactive workshop: Build and test a spaghetti bridge activity with the students so they can use their problem-solving skills to design, build and test a bridge made of spaghetti.

Q&A session: An opportunity for students to ask questions.

We would be grateful for the opportunity to partner with you to generate interest and enthusiasm for engineering.

You can find more information about our organisation by visiting [Your Organisation's Website]

Thank you for your time. I look forward to hearing from you and discussing this further.

Kind regards,

[Your Name]

[Your Title]

[Your Organisation]

[Your Phone Number]

[Your Email Address]

