



Membership Regulations

May 2018

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Foreword

In establishing its Regulations for Membership, Engineers Ireland aims to ensure that engineers and engineering technicians could apply for membership through an effective and straightforward system. Ensuring the integrity of the operation of the various verification processes involved is considered an essential requirement. The regulations also provide for the consideration of applications for membership from individuals who may have acquired the competences for the various grades of membership in informal ways, such as by experiential learning.

The Regulations herein are written in accordance with the following statutory requirement and the Bye-laws where the “Institution of Civil Engineers of Ireland (Charter Amendment) Act 1969” states:

“Membership of the Institution shall be open to all persons who establish to the satisfaction of the Council that they are qualified for membership in a manner required by the Bye-laws.”

The regulations are subject to review over time in order to ensure their continued relevance to industry, employers and the engineering community.

In this edition of the regulations minor changes have been made throughout the document. The following lists the more notable changes (this is not an exhaustive list):

- Section 1 Ordinary Member has been replaced by Member
- Section 3 Fellowship – this section has changed under section 3.1 and 3.2
- Section 5 Corporate Affiliate Members renamed as Corporate Partners
- Section 6 Reinstatement to a professional title will now require re-assessment of competence for those resigned over a one year period
- Section 7 Detailed descriptions of available subscription rates
Corporate Subscription Members renamed as Professional Subscriptions Group Scheme
- Section 8 Communications - this section was added May 2018

Note: Engineers Ireland is the operating name for the Institution of Engineers of Ireland (Cumann na nInnealtóirí)

May 2018

1 MEMBERSHIP GRADES

1.1 DESCRIPTION

The membership grades of Engineers Ireland are Member and Technician Member.

1.2 DESIGNATORY LETTERS

The designatory letters for each membership grade are as follows:

Member	MIEI
Technician Member	Tech IEI

1.3 EDUCATIONAL STANDARD AND REQUIREMENTS FOR EACH GRADE

1.3.1 MEMBER

- (a) The educational standard for the grade of Member shall be as exemplified by a diploma or degree in engineering or engineering technology approved by Engineers Ireland.
- (b) Each candidate for election or transfer to the grade of Member shall possess one of the following qualifications:
 - (i) A degree in engineering or engineering technology approved by Engineers Ireland as satisfying the educational standard for the grade of Member;
 - (ii) An engineering qualification which Engineers Ireland, through an international agreement, recognises as satisfying the educational standard for the grade of Member;
 - (iii) Other engineering or related qualifications or learning experiences deemed by Engineers Ireland as satisfying the educational standard for the grade of Member.

1.3.2 TECHNICIAN MEMBER

- (a) The educational standard for the grade of Technician Member shall be as exemplified by a certificate in engineering approved by Engineers Ireland.
- (b) Each candidate for election or transfer to the grade of Technician Member shall possess one of the following qualifications:
 - (i) A national or technician certificate in engineering approved by Engineers Ireland as satisfying the educational standard for the grade of Technician Member;
 - (ii) An engineering technician qualification which Engineers Ireland, through an international agreement, recognises as satisfying the educational standard for the grade of Technician Member;
 - (iii) Other engineering technician qualifications or learning experiences deemed by Engineers Ireland as satisfying the educational standard for the grade of Technician Member.

2 REGISTERED PROFESSIONAL TITLES

2.1 DESCRIPTION

The registered professional titles of Engineers Ireland are: Chartered Engineer, Associate Engineer and Engineering Technician.

2.2 DESIGNATORY LETTERS

The designatory letters for each registered professional title are as follows:

Chartered Engineer	CEng MIEI
Associate Engineer	AEng MIEI
Engineering Technician	Eng Tech MIEI

2.3 REQUIREMENTS FOR THE TITLE OF CHARTERED ENGINEER

- (a) Extract from The Institution of Civil Engineers Of Ireland (Charter Amendment) Act, 1969, which established the Institution of Engineers of Ireland.

SECTION 7: CHARTERED ENGINEERS

Chartered Members of the Institution shall be known as "Chartered Engineers" and shall have the right so to describe themselves and to use after their names the abbreviation "C.Eng.". Such right shall be confined to such Chartered Members and to persons within the State in respect of whom the Council is satisfied that they are authorised to describe themselves as Chartered Engineers by a professional body recognised by the Council in that behalf. The Council shall keep a register of such persons and the Bye-laws may provide for payment of fees for such registration.

- (b) Each candidate for election or transfer to the title Chartered Engineer shall:
- (i) Have reached the educational standard for the registered professional title of Chartered Engineer, and have successfully completed the professional review as laid down in the Engineers Ireland regulations for the title Chartered Engineer,
- or
- (ii) Possess a professional title equivalent to that of a Chartered Engineer, from a professional body with which Engineers Ireland has signed a bilateral agreement in respect of the mutual recognition of such titles, and has satisfied the requirements specified in that agreement.
- (c) The educational standard for the title of Chartered Engineer shall be as laid down in the Engineers Ireland regulations for the title of Chartered Engineer.
- (d) Each candidate for election or transfer to the title of Chartered Engineer shall possess one of the following qualifications:
- (i) A degree in engineering approved by Engineers Ireland as satisfying the educational

- standard for the title of Chartered Engineer;
- (ii) An engineering qualification which Engineers Ireland, through an international agreement, recognises as satisfying the educational standard for the title of Chartered Engineer;
 - (iii) Other engineering or related qualifications or learning experiences deemed by Engineers Ireland as satisfying the educational standard for the title of Chartered Engineer
- (e) Engineers Ireland may prescribe alternative procedures through which it assesses candidates who may have achieved the competences of a Chartered Engineer in other ways. The regulations for such procedures shall be as published by Engineers Ireland.

2.4 REQUIREMENTS FOR THE TITLE OF ASSOCIATE ENGINEER

- (a) Each candidate for election and transfer to the title of Associate Engineer shall:
- (i) have reached the educational standard for the title of Associate Engineer and shall have successfully completed the professional review as laid down in the Engineers Ireland regulations for the title of Associate Engineer,
- or
- (ii) possess a professional title equivalent to that of Associate Engineer, from a professional body with which Engineers Ireland has signed a bilateral agreement in respect of the mutual recognition of such titles, and has satisfied the requirements specified in that agreement.
- (b) The educational standard for the title of Associate Engineer shall be as exemplified by a degree/diploma in engineering/technology approved by Engineers Ireland.
- (c) Each candidate for election or transfer to the title of Associate Engineer shall possess one of the following qualifications:
- (i) A degree in engineering technology approved by Engineers Ireland as satisfying the educational standard for the title of Associate Engineer;
 - (ii) A national or technician diploma in engineering approved by Engineers Ireland as satisfying the educational standard for the title of Associate Engineer;
 - (iii) An engineering technology qualification which Engineers Ireland, through an international agreement, recognises as satisfying the educational standard for the title of Associate Engineer;
 - (iv) Other engineering technology or related qualifications or learning experiences deemed by Engineers Ireland as satisfying the educational standard for the title of Associate Engineer.
- (d) Engineers Ireland may prescribe alternative procedures through which it assesses candidates who may have achieved the competences of an Associate Engineer in other ways. The regulations for such procedures shall be as published by Engineers Ireland.

2.5 REQUIREMENTS FOR THE TITLE OF ENGINEERING TECHNICIAN

- (a) Each candidate for election and transfer to the title of Engineering Technician shall:

- (i) have reached the educational standard for Technician membership as prescribed in 1.3.2(a) above and shall have successfully completed the professional review as laid down in the Engineers Ireland regulations for the title of Engineering Technician.

or

- (b) possess a professional title equivalent to that of Engineering Technician, from a professional body with which Engineers Ireland has signed a bilateral agreement in respect of the mutual recognition of such titles, and has satisfied the requirements specified in that agreement.
- (c) Engineers Ireland may prescribe alternative procedures through which it assesses candidates who may have achieved the competences of an Engineering Technician in other ways. The regulations for such procedures shall be as published by the Engineers Ireland.

3 FELLOWSHIP OF ENGINEERS IRELAND

3.1 NORMAL PROCEDURE

Each candidate for election or transfer to the title of Fellow shall:

- (a) have been a Chartered Engineer of Engineers Ireland for a period of at least five years

or

have been a Chartered Engineer of Engineers Ireland for a period of less than five years but possess for a period of at least ten years such qualification(s) deemed by Engineers Ireland as satisfying the requirements for the title of Chartered Engineer

- (b) during the five years previous to applying for Fellow have filled positions of responsibility in the design or execution of important engineering work.

NOTE: Important engineering work may be taken to include engineering research, professional education of engineers and senior positions of management where progress to such positions derives from a previous education, training and practice as a professional engineer.

- (c) have successfully demonstrated achievement of the criteria outlined in the application for Fellowship. The criteria will be reviewed regularly.

- (d) nominate three supporters to the application, two of whom must be Fellows, one of whom must be a Fellow of Engineers Ireland. The second may be a Fellow of another professional engineering body with which Engineers Ireland holds a mutual recognition agreement. The third supporter shall be either a Fellow or a Chartered Engineer of Engineers Ireland.

Supporters should know the candidate professionally and be convinced the candidate meets the criteria required of a Fellow.

In exceptional circumstances, Engineers Ireland may accept the nomination of alternative supporters to the application. Approval of alternative supporters must be received by the candidate from Engineers Ireland prior to application.

3.2 FELLOWSHIP BY PRESIDENTIAL INVITATION

- (a) The President may invite to Fellowship certain persons whose election would, in the opinion of the Council of Engineers Ireland, advance the interests of Engineers Ireland.

- (b) Such persons will be invited by the President to accept Fellowship where the Council of Engineers Ireland is satisfied that the candidate fulfils the requirements for the title of Chartered Engineer. The Council of Engineers Ireland may exempt from the requirements in 3.1 (a) and 3.1 (d) above if the candidate possesses for a period of at least ten years such qualification(s) deemed by the Council of Engineers Ireland as satisfying the requirements for the title of Chartered Engineer.

- (c) Such persons shall be required to possess high educational qualifications, occupy a prominent position in one of the recognised branches of the engineering or related profession and have made some noteworthy contribution to the science and art of engineering.
- (d) Candidates will be identified by a group consisting of the President, in consultation with the Officers and one recent Past President. The agreed names will be submitted to the Council of Engineers Ireland for approval.

3.3 HONORARY FELLOW

- (a) An Honorary Fellow shall be a person who is distinguished by the importance of his/her work in engineering, science or otherwise, whom Engineers Ireland desires to honour.
- (b) A candidate for election as Honorary Fellow will be proposed by a group consisting of the President, in consultation with the Officers and one recent Past President. Any nomination shall be placed before the Council of Engineers Ireland at the meeting immediately prior to the proposed election.

An Honorary Fellow shall be elected by a majority of four-fifths of the members of the Council of Engineers Ireland present and voting.

3.4 DESIGNATORY LETTERS

3.4.1 The designatory letters for Fellowship of Engineers Ireland are as follows:

Fellow	CEng FIEI (subject to 3.2 (b) above)
Honorary Fellow	FIEI (Hon)

4 OTHER CATEGORIES OF MEMBERSHIP

4.1 AFFILIATE

4.1.1 Each candidate for election to Affiliate shall:

- (a) Hold a third level or other qualification as approved by the Membership and Qualifications Board;

and

- (b) Be associated with the engineering profession by virtue of either being employed in an engineering role or being transferred from student membership of Engineers Ireland though not eligible for a grade of membership at the time of application either through normal procedures or through any alternative route.

4.2 COMPANION

4.2.1 Each candidate for election to Companion shall possess the following qualifications:

- (a) He/she shall have attained a senior position of responsibility in a profession other than engineering

and

- (b) His/her membership would, in the opinion of the Council of Engineers Ireland, constitute a mutually beneficial link between the applicant and Engineers Ireland.

4.3 STUDENT

4.3.1 Each candidate for election to Student membership shall possess one of the following qualifications:

- (a) be registered on an education programme accredited or approved by Engineers Ireland as satisfying the educational standard for one of the membership grades;
- (b) be registered on other engineering or engineering technology education programmes deemed by Engineers Ireland as being appropriate to student membership.
- (c) Be registered on an education programme in a subject area cognate to engineering and deemed by Engineers Ireland as being appropriate to student membership.

5 CORPORATE PARTNER

Engineers Ireland may accept as a Corporate Partner, an organisation which:

- employs engineers and engineering technologists and technicians;

or

- has a major engineering involvement and/or commitment;

or

- has a concern for the furtherance of engineering as fundamental to national development, employment and wealth creation;

or

- is interested in the education and training of professional engineers, engineering technologists and technicians up to the best international standards;

or

- wishes to support the development of engineering at home and abroad as appropriate to the needs and aspirations of a developing Irish economy.

6 RESIGNATION AND RE-ADMISSION

- (a) Each member may by notice in writing to the secretariat resign his/her membership after payment of all sums due from him/her in respect of subscriptions or otherwise.
- (b) On such resignation, Engineers Ireland may demand and may sue for the return of any certificate of membership issued to such member.
- (c) Each person holding a grade of membership who has resigned, or has been removed, and ceased to be a member may apply for re-admission and Engineers Ireland may approve such re-admission under such conditions as it may see fit to impose.
- (d) Each person holding a registered professional title who has resigned, or has been removed, and ceased to be a member must cease to use that title, any professional stamp or professional pin immediately and return their certificate of membership to the Secretariat. Such persons may apply for re-admission;
 - i. If this application is made and is approved by Engineers Ireland before December 31st of the year of resignation the person will be permitted to reuse the registered professional title without reassessment of their competence.
 - ii. If this application is made and is approved by Engineers Ireland before December 31st of the year following the year of resignation the person will be permitted to reuse the registered professional title after submission of a declaration of his/her continued professional development to maintain competence and his/her adherence to the code of ethics during the period of resignation.
 - iii. If this application is made and is approved by Engineers Ireland after the periods described in (i) and (ii) above such persons will be readmitted to a membership grade but will be required to complete a reassessment of their competence prior to readmission to the registered professional title.

7 SUBSCRIPTIONS

7.1 ANNUAL SUBSCRIPTIONS

- 7.1.1 The Council of Engineers Ireland shall determine, on an annual basis, the subscription rates and related fees payable by members of Engineers Ireland.
- 7.1.2 A member who is retired from practice and who has reached the age of 65 years may, on application, avail of a reduced rate for Retired Members.
- 7.1.3 Introductory subscription rates exist for student members of Engineers Ireland transferring to another grade of membership in the year of and year following graduation and for those applying for membership in the year of graduation having not been student members. These are reviewed by the Council of Engineers Ireland from time to time.
- 7.1.4 The subscription rates are published on the Engineers Ireland website, www.engineersireland.ie.
- 7.1.5 Reduced subscription rates are available on application for members who are carrying out Post-graduate studies, voluntary work, are jobseekers or are overseas. In other circumstances members may apply to Engineers Ireland for approval of a reduction in their subscription fee using the reduced subscription fee application form. All reduced rates are approved on an annual basis. Members in receipt of approval of a reduced subscription rate in any given year must re-apply for approval in any subsequent year.
- 7.1.6 It is the responsibility of each member to update Engineers Ireland with their correct personal details including their contact address.
- 7.1.7 Companions of Engineers Ireland, Honorary Fellows, members conferred with Fellowship by Presidential invitation and Past Presidents of Engineers Ireland are exempt from subscription payments.

7.2 PAYMENT AND ARREARS

- 7.2.1 Each subscription shall be payable in advance and shall become due on the first day of January in each year.
- 7.2.2 A person elected to membership shall pay the full annual subscription for the year of election. A person elected after the the 31st January in any year shall have a proportion of their first years annual subscription credited against the following year subscription; that is to say a member elected in February shall have one month credited to their second year subscription and so on.
- 7.2.3 Each member shall be liable for the payment of his/her annual subscription until he/she has submitted his/her resignation in writing to the Secretary or unless he/she has been expelled from Engineers Ireland. A member shall remain liable for any subscription which fell due prior to the date of his/her resignation or expulsion. On such resignation or expulsion, the Council may demand and may sue for any arrears of subscription and costs.
- 7.2.4 A member may, on application in writing to the Secretariat, seek to have all or part of his/her subscription waived. Each application will be dealt with on an individual basis.

7.3 REMOVAL FROM MEMBERSHIP FOR NON PAYMENT

- 7.3.1 Each member (except those who pay by instalments) whose subscription for the current year has not been paid by the 30th September shall be in arrears of subscription and be removed from the Register of Members, after due notice has been given.
- 7.3.2 A member may have their membership reinstated, in line with Section 6 of this document, on payment of the current year's subscription and any arrears on their account at the date of resignation or removal. This does not apply to members expelled from Engineers Ireland.

7.4 REMISSION OF SUBSCRIPTION AND SPECIAL SUBSCRIPTION CONDITIONS

- 7.4.1 In special circumstances, of which it shall be the sole judge, the Council of Engineers Ireland may remit any subscription or part thereof or make special conditions of payment of subscriptions.

7.5 MEMBERS OF THE PROFESSIONAL SUBSCRIPTIONS GROUP SCHEME

- 7.5.1 The title of "Corporate Subscription Member" may be conferred by Engineers Ireland upon organisations which enter into a special arrangement with Engineers Ireland for the payment of the subscription of all Engineers Ireland members working for that organisation.
- 7.5.2 The subscription for Corporate Subscription Members shall be as determined by the Council of Engineers Ireland.

7.6 CORPORATE PARTNERS

- 7.6.1 The subscription for Corporate Partners shall be as determined by the Council of Engineers Ireland.

8 COMMUNICATIONS

We communicate with our membership in different ways. These ways include face-to-face at meetings, at events, conferences and in group sessions, through social media interaction and through the post. We call members, if considered necessary, during our annual membership renewal period. We use email to communicate with members of Engineers Ireland issuing the following regular group emails for information and educational purposes – Engineers Journal, Connect Corporate Newsletter, Events Brief and other occasional email such as AGM notification and other areas. We provide the foregoing documents and information in the performance of our function as the professional body for engineers in Ireland. We only contact you in relation to news, information and upcoming events which we believe will be of interest to you.

While we would strongly encourage our members to retain these emails as part of their relationship with us, and to remain informed about the sector and the work of Engineers Ireland on your behalf, there is an opt out facility provided on all such communications.

Engineers Ireland does not gather any special category personal information from you, such as race, religion, or political affiliations.

Engineers Ireland does not sell, rent or lease its member lists to any third party. If Engineers Ireland shares your personal information with a third party we will only do so with your consent. For further details on how we use your information, we encourage you to read the Engineers Ireland **Privacy Statement** which is available on our website www.engineersireland.ie. If you have any queries about our use of your information you should email privacy@engineersireland.ie.